



Black Horse Design Resources LLC
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Andrew Allen
Operations Manager
Managing Member

QUALIFICATIONS SUMMARY

- 30 plus years Hazmat experience with documentation, reporting and control of hazardous waste materials and paint by products within the satellite collection areas.
- Experienced in setting up hazardous waste collection areas and control logs.
- Maintaining MSDS documentation and shipping records.
- Performed in depth pre-docking inspections on KC-135 interior, wings, landing gear for all discrepancies covering damage and corrosion.
- Supervise activities of 400 inmates while working for the Arizona Maximum Security System.
- Manage time sheets and payroll inputs for up to 200 team members.
- Managed work schedules and overtime allowances for three lead men, nine crew leaders and over 160 mechanics coordinating schedules with Oklahoma City Air Logistics Center counter parts and support sections.
- Implemented and strictly enforced all DynCorp policies, Federal and State laws, and regulations of host base to include disciplinary actions and dismissals.
- Developed Statement of Work and Letters of Agreement between engineers, host base and deploying CLSS teams.
- Researched parts, equipment, tooling necessary for upcoming 107 request; identified shortfalls in manning, blueprint errors, and tech order discrepancies; write annual performance reports on 14 subordinates.
- Supervised all 19 ABDR team leaders on all shifts during exercises.
- Managed nine Aircraft Battle Damage Repair trailers and tooling, updating, replenishing supplies, documentation for shipping of the trailers and overall maintenance of these trailers.
- Verbal and written communications, briefings, and presentations.
- Responsible for Certificate of Service, Weekly Production Rate reports, Weekly Man-hour analysis, Expense reports, and Per-diem reports.
- Control, manage, and solve all production related problems to include support agencies, parts, technical publications, host, and contract field team disputes.
- Write 30, 60, 90-day and yearly evaluations on four supervisors and 130 employees.

EDUCATION

- Aircraft Maintenance Technology; 75 semester hours toward degree
- NCO Professional Military Education Graduation
- NCO Leadership School, Academic Award Winner Highest GPA
- Microsoft Applications
- Boeing Drafting Course
- Rockwell Blueprint Reading Course
- USAF Train the Trainer Course
- USAF Train the Certifier Course
- USAF and Inspector General Course
- High School Diploma – 1978

MILITARY SERVICE

US Air Force - Dec 1980 - Jan 2000,
Aircraft Structural Maintenance Craftsman,
2A773
Honorably Discharged
100% Service-Disabled Veteran

MILITARY AWARDS

- Air Force Commendation Medal with One Oak Leaf Cluster.
- Air Force Achievements Medal.
- Air Force Outstanding Unit Award with 3 Oak Leaf Clusters.
- Good Conduct Medal with One Silver Oak Leaf Cluster.
- National Defense Service Medal.
- Humanitarian Service Medal with One Oak Leaf Cluster.
- Air Force Longevity ribbon with four Oak Leaf Clusters.
- Held Top Secret clearance from a Special Background Investigation.
- Expert Marksmanship Ribbon with One Bronze Star.
- Top Secret clearance from (SBI) Special Background Investigation.

